



RIGGING Order Form



Event Name:			Room/Booth:		
Company:			Delivery Date:	Delivery Time:	
Billing Name:			Pickup Date:	Pickup Time:	
Billing Address:					
City:	State:	Zip:	Onsite Contact:		
Phone:	Email:		Contact Phone:		

Payment in FULL is required prior to the event.

BY SIGNING AND DELIVERING THIS FORM, CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THIS FORM CAREFULLY PRIOR TO PLACING ORDER.

For PRE SHOW rates Everlast Productions must receive this completed order form, with credit card information, no later than 14 days prior to show opening. Once the order form is received an official estimate will be emailed back to the customer for final approval. All other orders will be processed at the LATE ORDER rate.

ALL EQUIPMENT PRICES ARE PER DAY UNLESS OTHERWISE STATED LABOR NOT INCLUDED

Description	Pre Show	Late Order	QTY	Days	Total:
RIGGING EQUIPMENT					
Ballroom Rigging Points	\$ 150.00	\$ 172.50			
1 Ton Motor	\$ 200.00	\$ 230.00			
1/2 Ton Motor	\$ 200.00	\$ 230.00			
8 way Motor Distro	\$ 150.00	\$ 172.50			
20.5" x 20.5" x 5' Truss	\$ 65.00	\$ 74.75			
20.5" x 20.5" x 8' Truss	\$ 75.00	\$ 86.25			
20.5" x 20.5" x 10' Truss	\$ 85.00	\$ 97.75			
2 Way Corner Block 20.5" x 20.5"	\$ 65.00	\$ 74.75			
6 Way Corner Block 20.5" x 20.5"	\$ 65.00	\$ 74.75			
12" x 12" x 5' Truss	\$ 45.00	\$ 51.75			
12" x 12" x 8' Truss	\$ 55.00	\$ 63.25			
12" x 12" x 10' Truss	\$ 65.00	\$ 74.75			
12" Corner Block	\$ 45.00	\$ 51.75			
24" x 24" Truss Bases	\$ 50.00	\$ 57.50			
48" x 48" Steel Truss Base	\$ 150.00	\$ 172.50			
Triangle Truss 11' 7/16" x 9'8"	\$ 45.00	\$ 51.75			
Triangle Truss Corner	\$ 25.00	\$ 28.75			
6 Count Rigging Kit	\$ 60.00	\$ 69.00			
12 Count Rigging Kit	\$ 100.00	\$ 115.00			
24 Count Rigging Kit	\$ 165.00	\$ 189.75			
High Steel Rigging Kit	\$ 165.00	\$ 189.75			
12 Count Glider Kit	\$ 80.00	\$ 92.00			
10' Boom and Base	\$ 48.00	\$ 55.20			
Sand Bags	\$ 14.00	\$ 16.10			
10 ft. Ladder	\$ 15.00	\$ 17.25			
12 ft. Ladder	\$ 20.00	\$ 23.00			
40 ft. Boom Lift	\$ 1,600.00	\$ 1,840.00			
30 ft. Scissor Lift	\$ 1,500.00	\$ 1,725.00			
25 ft. Crank Up	\$ 275.00	\$ 316.25			

Description	Pre Show	Late Order	QTY	Days	Total:
RIGGING SERVICES					
Rigging Supervisor	\$ 950.00	\$1,092.50			
Head Rigger	\$ 800.00	\$ 920.00			
Rigging Plan Review (each)	\$ 550.00	\$ 632.50			
Load Calculations	\$ 550.00	\$ 632.50			
Equipment Inspection	\$ 300.00	\$ 345.00			
CAD Drawings	1,500.00	2500.00			
Stamped Structural Permits	3,500.00	4500.00			
Expediter/Courier Fees	1,200.00	1500.00			
Arch D 24 x36" Approved Printout	\$ 150.00	\$ 175.00			

RIGGING ACCESSORIES					
Select Rigging Kit Accessories:					
5' Steel	\$ 3.00	\$ 3.45			
10' Steel	\$ 4.00	\$ 4.60			
20' Steel	\$ 5.00	\$ 5.75			
Deck Chain	\$ 8.00	\$ 9.20			
3' Gacflex	\$ 6.00	\$ 6.90			
6' Gacflex	\$ 7.00	\$ 8.05			
9' Gacflex	\$ 8.00	\$ 9.20			
1/2" Shackles	\$ 2.00	\$ 2.30			
3/8" Shackles	\$ 2.50	\$ 2.88			
5/8" Shackles	\$ 3.00	\$ 3.45			
3/4" Shackles	\$ 4.00	\$ 4.60			
Burlap	\$ 2.00	\$ 2.30			
20' Glider w/ 1/4" Shackles	\$ 5.00	\$ 5.75			
1/2 Cheeseboro w/ Bolt	\$ 3.00	\$ 3.45			
Cheeseboro Rigid	\$ 4.00	\$ 4.60			
Cheeseboro Swivel	\$ 4.00	\$ 4.60			
Rigging Rope	\$ 15.00	\$ 17.25			

CANCELLATIONS: Written cancellation of ordered equipment and services must be received 72 hours prior to delivery. Failure to do so will result in a 100% charged to your credit card.

Everlast Productions - MBCC - 1901 Convention Center Drive - Miami Beach - FL - 33139 - Tel. - 305-753-2441

Delivery: An authorized representative must be present at the time of delivery and pickup. Equipment will be delivered to and picked up from your booth. Labor, Installation & Dismantle (I&D): Any order requiring labor, including the installation and dismantling of equipment, will be subject to a labor charge. Everlast Productions does not supply labor to mount hanging brackets to your booth. This must be done prior to Everlast Productions setting up any equipment that is to be mounted on your booth. The client will be responsible for any union labor costs, if applicable. **Equipment:** For equipment not listed, please contact us for a complete list of inventory. Customer is responsible for the security of rented equipment and will be required to pay for any items that are lost or stolen during the rental period (anytime after delivery and before pickup of equipment). **Guarantee:** Equipment is guaranteed to be operational upon delivery to your booth. It is assumed that the renter has an understanding of the operation of equipment. Equipment problems must be reported immediately to your Account Executive. Everlast Productions will not be responsible for problems reported after termination of rental. Any loss or damage of said equipment will be paid for by the renter. **Cancellation:** Equipment rental cancellation must be submitted 5 days prior to show or will be charged 50% of rental fee. All other cancellations 72 hours prior to delivery will be charged 100% of rental fee. **Payment:** All exhibit orders must be reserved with a major credit card with payment in full due at the time the order is placed. A written confirmation will be sent to you once your order has been processed. @ 2022-2023